



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

December 8, 2008

Ordinance 16325

Proposed No. 2008-0545.2

Sponsors Gossett and von Reichbauer

1 AN ORDINANCE making a supplemental appropriation of
 2 \$916,285 to the long term lease fund; and amending the
 3 2008 Budget Ordinance, Ordinance 15975, Section 130, as
 4 amended, and Attachment B, as amended.

5

6 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

7 SECTION 1. Ordinance 15975, Section 130, as amended, is hereby amended by
 8 adding thereto and inserting therein the following:

9 From several capital improvement project funds there is hereby appropriated and
 10 authorized to be disbursed the following amounts for the specific projects identified in
 11 Attachment A to this ordinance.

12	Fund	Fund Title	Amount
13	3310	Long Term Lease Fund	\$916,285

14 ER1 Expenditure Restriction:

15 Of this appropriation, \$18,132,483 shall be expended solely for the
 16 implementation of the King County Flood Control Zone District capital program.

17 ER2 Expenditure Restriction:

18 Of the appropriation for CIP Project 358101, Community Partnership Grants
19 Program, the following amounts shall be spent solely as specified below:

20 Steve Cox Park Seattle Preparatory School \$50,000

21 P1 PROVIDED THAT:

22 Of this appropriation, \$100,000 for the IT permit integration project (CIP Project
23 377210) shall not be expended or encumbered until the completed quantifiable business
24 case analysis is transmitted to the council. The quantifiable business case should include
25 a detailed description of the preferred alternative, a cost range and implementation
26 schedule for the preferred alternative, and the expected cost allocation, based on benefit,
27 among the various county agencies and funds to implement the recommended alternative.

28 The quantifiable business case must include the signatures of directors of departments
29 that are project sponsors, including the department of development and environmental
30 services, the department of public health, the department of executive services, the
31 department of transportation, and the department of natural resources and parks. The
32 signatures of the directors of departments shall indicate agreement with the business case.

33 The quantifiable business case must be filed in the form of 11 copies with the
34 clerk of the council, who will retain the original and will forward copies to each
35 councilmember and to the lead staff for the growth management and natural resources
36 committee, or its successor.

37 P2 PROVIDED FURTHER THAT:

38 Of this appropriation, no funds shall be expended or encumbered for the issuance
39 of the request for proposal related for the IT permit integration project (CIP Project
40 377210) until the completed quantifiable business case analysis is transmitted to the

41 council as required by this ordinance. However, funds may be used to prepare the
42 request for proposal.

43 P3 PROVIDED FURTHER THAT:

44 Of this appropriation, funds may not be encumbered or spent for the following
45 projects: DDES IT Permit Integration (CIP Project 377210), KCSO Sector Project (CIP
46 Project 377218) and the DCHS Client Information Services Project (CIP Project 377209)
47 until the project managers for each project have identified preliminary performance
48 measure, approved by the project review board, for measuring the benefits of each
49 project.

50 P4 PROVIDED FURTHER THAT:

51 Of this appropriation, no funds may be spent on the implementation of a solution
52 for the Replacement of R:Base for DOS Program until the proposed solution is evaluated
53 and approved by the ABT project team.

54 P5 PROVIDED FURTHER THAT:

55 Of the appropriation for Project 377142, Accountable Business Transformation,
56 \$100,000 shall not be expended or encumbered until the ABT program management
57 office provides to the council, in writing, the proposed Capital Improvement Program
58 ("CIP") reporting and analysis requirements that will be included in ABT high level
59 business design for the budget system business functions. Such proposed CIP reporting
60 and analysis requirements shall be the basis for a critical analysis report of all the CIP
61 managed by the various divisions within the executive departments and subject to proviso
62 P6 of this section.

63 The ABT program management office and the office of management and budget
64 ("OMB") shall continue to work collaboratively with council staff to develop the
65 proposed budget system processes for CIP reporting and analysis requirements to ensure
66 that the countywide budget system selected as part of the ABT program will be able to
67 report for each CIP project the following "reporting elements": (1) the initial, baseline
68 schedule, scope of work and budget ("baseline information"); (2) all the costs, incurred to
69 date and/or projected to complete the project, by a standard category system ("standard
70 system") to be used by all agencies to capture and report such project costs; (3) the
71 standards or methodologies used by the CIP agency for estimating those costs; (4) the
72 schedule milestones for each project, completed and projected; and (5) a reporting
73 mechanism that clearly indicates a project's deviations from the initial baseline
74 information, when the deviations occurred, in what project cost category, and the reasons
75 why.

76 The standard system should include, but not be limited to, the following cost
77 categories: programming, predesign/planning, environmental/EIS, permitting, design,
78 mitigation construction/implementation, construction management/inspections,
79 contract/project management and agency internal costs, close-out, contingencies.

80 The reporting elements shall be used the framework or format by which the
81 executive shall produce a critical analysis report for selected projects within the CIPs
82 managed by the various divisions within the executive departments as set forth in proviso
83 P6 to this section.

84 The executive shall submit the report on the proposed reporting elements for CIP
85 reporting and analysis requirements that will be included in ABT high level business

86 design for the budget system business functions in the form of 11 copies with the clerk of
87 the council, who will retain the original and forward copies to each councilmember and
88 the lead staff of the capital budget committee, or its successor.

89 P6 PROVIDED FURTHER THAT:

90 Of the appropriation for Project 377142, Accountable Business Transformation,
91 \$150,000 shall not be expended or encumbered until the council accepts, by motion, the
92 executive's transmitted critical analysis report, as required by this proviso to this section
93 to this ordinance, for all current CIP projects managed by the various divisions within the
94 executive departments that are currently active or have not been closed out. However,
95 the executive shall not be required to report on any projects with either a total project cost
96 of less than \$750,000, or projects involving work order construction contracts or projects
97 involving small work roster construction contracts. The report shall be broken into
98 chapters, with each CIP agency constituting a chapter. Within each chapter, the
99 executive will indicate each project's ranking in order of priority.

100 The executive shall submit the proposed motion and the critical analysis report, in
101 the form of 11 copies with the clerk of the council, who will retain the original and
102 forward copies to each councilmember and the lead staff of the capital budget committee,
103 or its successor.

104 The executive shall submit this proposed motion and report within 120 days after
105 the ABT Program Management office has submitted in writing, the proposed CIP
106 reporting and analysis requirements that will be included in ABT high level business
107 Design for the budget system business functions, required by proviso P5 to this section of
108 this ordinance. The resources to develop and produce the motion and critical analysis

109 report shall be provided by the ABT program management office of the department of
110 executive services.

111 P7 PROVIDED FURTHER THAT:

112 In accordance with Motion 12737, the facility master plan funded in CIP 395838,
113 Animal Control Facilities Master Plan, shall at a minimum include: (1) an inventory of
114 existing animal services capital facilities, showing the locations and capacities of the
115 facilities; (2) forecast of the future needs for such capital facilities, proposed location or
116 locations and capacities of expanded or new capital facilities; and (3) at least a six-year
117 plan that will finance such capital facilities within projected funding capacities and
118 clearly identifies sources of public money for such purposes.

119 P8 PROVIDED FURTHER THAT:

120 Of the appropriation for CIP 395842, Animal Control - portable dog
121 runs/temporary dog relocation, funding is intended to be used for the purchase of portable
122 dog runs, to relieve overcrowding, to accommodate temporary relocation of dogs from
123 the existing Kent and Eastside shelters, and to isolate dogs for improved disease control.

124 P9 PROVIDED FURTHER THAT:

125 For CIP projects 395839, Animal Control – cat cages and 395842, Animal
126 Control – portable dog runs/temporary dog relocation, the facilities management division
127 shall coordinate with the records and licensing division to prepare a brief weekly
128 electronic status report detailing progress for project implementation. The facilities
129 management division portion of the weekly report shall include data on the number of cat
130 cages purchased and occupied, the number of portable dog runs purchased and occupied,

131 and the number of dogs requiring temporary relocation and the reasons for that
132 relocation. The weekly electronic report shall be transmitted to the clerk of the council.

133 P10 PROVIDED FURTHER THAT:

134 Of the appropriation for project 377220 no single allocation that would exceed
135 fifteen percent of the remaining unexpended and unencumbered balance existing on the
136 first day of the month, or no allocation that when combined with prior allocations in that
137 month would exceed fifteen percent of the remaining unexpended and unencumbered
138 balance existing on the first day of the month, shall be encumbered or expended until:
139 (1) the executive notifies the council of the proposed allocation or allocations; (2) ten
140 days have elapsed since transmittal of the written notification; and (3) within the ten-day
141 period, no councilmember has objected to the encumbrance or expenditure via written
142 notification transmitted to the executive.

143 The executive's notification shall be in the form of 13 copies transmitted to the
144 clerk of the council who will retain a copy and distribute one copy to each
145 councilmember, the manager of the office of capital project oversight, the lead staff to the
146 capital budget, and general government and labor relations committees or their successor
147 or successors.

148 P11 PROVIDED FURTHER THAT:

149 Of the appropriation for project 377219 no single expenditure that would exceed
150 fifteen percent of the remaining unexpended and unencumbered balance existing on the
151 first day of the month, and no expenditure that when combined with prior allocations in
152 that month would exceed fifteen percent of the remaining unexpended and unencumbered
153 balance existing on the first day of the month, shall be encumbered or expended until:

154 (1) the executive notifies the council of the proposed allocation or allocations; (2) ten
155 days have elapsed since transmittal of the written notification; and (3) within the ten-day
156 period, no councilmember has objected to the encumbrance or expenditure via written
157 notification transmitted to the executive.

158 The executive's notification shall be in the form of 13 copies transmitted to the
159 clerk of the council who will retain a copy and distribute one copy to each
160 councilmember, the manager of the office of capital project oversight, the lead staff to the
161 capital budget, and operating budget, fiscal management and select issues committees or
162 their successor or successors.

163 P12 PROVIDED FURTHER THAT:

164 Of the appropriation for project 377142, \$2,000,000 shall not be expended or
165 encumbered unless, by April 30, 2009, the executive transmits to the council a benefits
166 realization plan. This plan, as specified in proposed motion 2008-0414, will describe the
167 process for how program benefits will be identified and how these benefits will be
168 allocated and realized throughout the county organization.

169 The plan shall be in the form of 13 copies transmitted to the clerk of the council
170 who will retain a copy and distribute one copy to each councilmember, the manager of
171 the office of capital project oversight, the lead staff to the capital budget, and operating
172 budget, fiscal management and select issues committees or their successor or successors.

173 P13 PROVIDED FURTHER THAT:

174 Of the appropriation for project 377142, \$5,000,000 shall not be expended or
175 encumbered unless, by June 30, 2009, the executive transmits to the council a report on
176 the policies and procedures that have been implemented in the ABT Program

177 Management Office discussing the reporting and program management duties between
178 county employees and contractors and a certification that program employees have been
179 trained regarding these policies and procedures.

180 The report and certification shall be in the form of 13 copies transmitted to the
181 clerk of the council who will retain a copy and distribute one copy to each
182 councilmember, the manager of the office of capital project oversight, the lead staff to the
183 capital budget and operating budget, fiscal management and select issues committees or
184 their successor or successors.

185 P14 PROVIDED FURTHER THAT:

186 Of the appropriation for project 377142 no funds for services provided by the
187 project systems integrator shall be encumbered or expended until such a time as the chief
188 civil deputy prosecuting attorney has certified to the council in writing that he has
189 reviewed the contract for consulting services to be provided by the systems integrator and
190 that, in his opinion, this contract clearly identifies: (1) the expected deliverables; (2) what
191 tasks are to be done by the county and what work is required of the contractor; and (3) the
192 protections for the county and the contractor's obligations as agreed to in the terms and
193 conditions.

194 The certification shall be in the form of 13 copies transmitted to the clerk of the
195 council who will retain a copy and distribute one copy to each councilmember, the
196 manager of the office of capital project oversight, the lead staff to the capital budget, and
197 operating budget, fiscal management and select issues committees or their successor or
198 successors.

199 P15 PROVIDED FURTHER THAT:

200 Of the appropriation for project 377142 \$10,000,000 as specified in this proviso,
201 shall not be encumbered or expended until the manager of the office of capital projects
202 oversight has certified, by October 1 each year the project is active, that the office of
203 capital project oversight: (1) had access to program files in a timely manner; 2) received
204 annual and quarterly reports in compliance with the appropriation for the project; and (3)
205 maintained an open communication with the program management office.

206 Of the \$10,000,000 restricted by this proviso, the following amounts will each
207 become available for encumbrance or expenditure on October 1st of each year that the
208 manager of the office of capital project oversight has so certified; (1) \$4,000,000 in
209 2009; (2)\$3,000,000 in 2010; (3) \$2,000,000 in 2011; and (4) \$1,000,000 in 2012.

210 If the manager of the office of capital project oversight anticipates that such a
211 notification may not occur on the following October 1, the manager should notify the
212 program management office and the county council by July 1 of that year.

213 Any notification required by this proviso shall be in the form of 13 copies
214 transmitted to the clerk of the council who will retain a copy and distribute one copy to
215 each councilmember, the manager of the office of capital project oversight, the lead staff
216 to the capital budget and operating budget, fiscal management and select issues
217 committees or their successor or successors.

218 P16. PROVIDED FURTHER THAT:

219 Of the appropriation for CIP Project 667900, Columbia Tower Lease Relocation
220 Costs, \$31,285 shall only be used for a transfer to the major maintenance reserve fund to
221 support the 2009 Chinook Building eight floor assessed fund allocation.

222 SECTION 2. Attachment A to this ordinance hereby amends Attachment B to
223 Ordinance 15975, as amended, by adding thereto and inserting therein the projects listed
224 in Attachment A to this ordinance.

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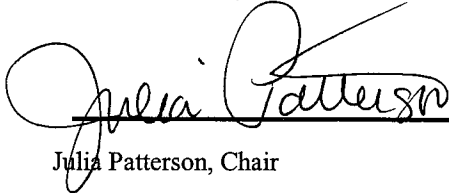
Ordinance 16325 was introduced on 11/17/2008 and passed by the Metropolitan King
County Council on 12/8/2008, by the following vote:

Yes: 8 - Ms. Patterson, Mr. Dunn, Mr. Constantine, Ms. Lambert, Mr. von
Reichbauer, Mr. Ferguson, Mr. Gossett and Mr. Phillips

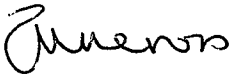
No: 0

Excused: 1 - Ms. Hague

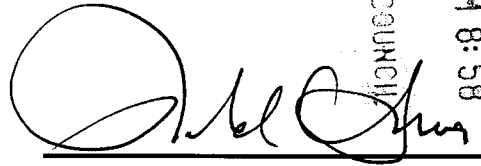
KING COUNTY COUNCIL
KING COUNTY, WASHINGTON


Julia Patterson, Chair

ATTEST:


Anne Noris, Clerk of the Council

APPROVED this 23 day of December, 2008.


Ron Sims, County Executive

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KING COUNTY COUNCIL

Attachments A. General Government CIP, dated November 20, 2008

Attachment A: General Government Capital Improvement Program

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>Total</u> <u>2008 - 2013</u>
3310/Long Term Lease Fund							
Columbia Tower Lease Relocation Costs	916,285						916,285
Total Fund 3310	916,285						916,285

dated 11/20/08